

## SA NT DATALINK PRIVACY STATEMENT

SA NT DataLink has been established as a trusted party authorised to link data and manage the protection of privacy and confidentiality.

### PRIVACY

The privacy of individuals and community is protected by SA NT DataLink's compliance with:

- The Commonwealth *Privacy Act 1988*.
- The South Australian Government Cabinet Administrative Instruction: *Information Privacy Principles*, Premier and Cabinet Circular 12 (as amended 18 May 2009).
- The Northern Territory *Information Act 2002*.

### How is access to information authorised and managed?

Access to information will not be granted without the necessary authorisations in place.

The Privacy Committee of South Australia and/or the Northern Territory Information Commissioner, each Data Custodian and the Director of SA NT DataLink must all authorise the release of personal information by an Agency and the receipt of that personal information by SA NT DataLink.

Research projects must be approved by the Data Custodian(s) and the relevant NHMRC Human Research Ethics Committee(s), and a Deed of Confidentiality signed before the data from SA NT DataLink is made available to a researcher through the Data Custodian.

SA NT DataLink does not allow the publication of information that may identify individuals, or might potentially identify them.

Every member of a research team who is to access the data provided by a Data Custodian must sign Deeds of Confidentiality prohibiting the re-identification of individuals and the unauthorised use of the data. Only those listed in the Deed are authorised to handle and use linked de-identified data.

Researchers who breach their Deed of Confidentiality may be subject to criminal proceedings and, apart from being denied any further access to the data, may also be subject to any sanctions imposed by their organisation and/or the NHMRC.

### Penalties for unauthorised breach of privacy and confidentiality

The SA NT DataLink staff and management responsible for the approved linking of data are subject to prosecution and penalties under the *Public Sector (Honesty and Accountability) Act 1995 (SA)* which include a 4 year prison term and fines.

### LINKS TO OTHER WEBSITES

Links to other websites external to SA NT DataLink are sometimes included in its web pages for the convenience of SA NT DataLink website users, but SA NT DataLink does not have any responsibility for the privacy practices of third party websites linked to the SA NT DataLink website.

### Is information collected about your website visit?

Visitor logs are used on this website for statistical and administrative purposes only.

### What does SA NT DataLink do with personal information provided through its website?

Email addresses provided to the SA NT DataLink website will only be used to respond to enquiries and will not be added to mailing lists or disclosed to any other party without the user's consent, unless required to do so by law. Personal information will be kept in safe custody to prevent unauthorised access. Circumstances in which SA NT DataLink may be required to disclose this information to a legally authorised body include:

- unauthorised tampering or interference with files published on the SA NT DataLink website;

- unauthorised attempts to access files which are not published on the SA NT DataLink website;
- attempts to intercept messages of other users of the SA NT DataLink website;
- communications which are defamatory, abusive, vilify individuals or give rise to a suspicion that an offence is being committed;
- attempts to otherwise compromise the security of the web server; and
- a breach of the laws of South Australia, the Northern Territory or the Commonwealth of Australia.

### **Do you want to know more about how your privacy is protected?**

If you have a general privacy enquiry or complaint regarding SA NT DataLink please contact:

**Mr Christopher Radbone**

Associate Director

SA NT DataLink

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[www.santdatalink.org.au](http://www.santdatalink.org.au)

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