PROJECT STATUS REPORT

SA·NT DataLink

Project Details

Project Title	Colorectal Cancer Demonstration Project
Project Descript.	To demonstrate the capacity of data linkage to develop a de-identified population-based colorectal cancer database for South Australia that incorporates person demographics, cancer stage and grade, treatment characteristics, and survival outcomes for public health monitoring, health services evaluation and research. In this study, data from state and commonwealth sources will be linked for colorectal cancers recorded in the SA Cancer Registry among 50-79 year olds in 2003-08.
Organisation	Colorectal Cancer Linkage Project Working Group

Project Start Date	06/2009	**Original Estimated End Date**	30/06/2010	**Revised/Actual End Date**	30/06/2010

Reporting Period Details

Reporting Period	11/11/2009 to 15/01/2010		
Author	Kerri Beckmann		
Report Number	001	**File Reference**	Not Applicable

Project Performance Indicators

	Timeline	Budget	Exceptions	Risks	Overall Project
Current Report	G	G	G	G	G

Key: No changes/issues green **Potential changes/issues** yellow **Changes/issues arisen** red

Phase Status

Phase	Initiation – Detailed Planning				
Phase Start Date	01/07/2009	**Org. Estimated End Date**	31/01/2010	**Revised/Actual End Date**	31/01/2010

Financial Summary

The following is a detailed expenditure as required by the Executive Sponsor and/or Project Board.

Current Year Budget (incl. carryover)	YTD Expenditure (General Ledger)	Committed Expenditure (not in GL)	Total YTD Expenditure	On Track (Y or N)	Explanation (if required)
Not Applicable	Not Applicable				Funding with SANTDL

Key Deliverables in this Reporting Period

Deliverable (inc. stages)	Start Date	Due Date	Actual/ Forecast Due Date	On Track (Y or N)	Slippage Reason and Action/Resolution(s)
Project Plan presented	Feb 09	June 09		Y	Approved Working Group
Defined study population	July 09	Oct 09	Oct 09	Y	From Cancer Registry (SACR)
Ethic approval(s)	Oct 09	Dec 09	Feb 10	Y	DOH – approval in Oct 09
Data Custodian Agreements – verbal	Jul 09	Sep 09	Oct 09	Y	Refer Page 1. Project Plan

Significant Activities

Prepared Project Schedule (attached) – for communicating with Working Group, Data Custodians, and SA NT DataLink

Exceptions / Slippage

The following lists the likely impacts to the project plan (schedule) that are outside the Project Board's formally endorsed tolerances (complete if applicable).

Ref	Date Raised	Variation	Impact (time, quality, cost and scope)	Recommendation(s) Outcome	Status (potential, current or closed)

Risks Under Management

The following lists the Extreme, High and Medium risks, in accordance with the SA NT DataLink Risk Procedure, that may impact on the Project objectives, schedule, budget, personnel, deliverables or quality.

Ref	Risk Description	Risk Impact Rating (Extreme, High or Medium)	Existing Controls Adequate (Y or N)	Management/ Treatment Plans
R – 3,	SA NT DataLink can't deliver Project Key for SACR data	E	Y	Only contingency plan would be to engage other Linkage providers.
R - 7	SA NT DataLink can't generate ISAAC linkage keys	E	Y	Only contingency plan would be to engage other Linkage providers.
R – 17, 22,	Unable to access required data	M	Y	Agreements in place, therefore work with Custodians
R – 34, 35	Project unable to access Cwth PBS & Screening Data	H	N	Would proceed without Cwth data.

Issues

The following is a list of issues (plus implications) that are impacting on the Project objectives, schedule, budget, personnel, deliverables or quality (complete if applicable).

Ref	Issue Name	Severity (Extreme, High, Medium)	Status (Open or Closed)	Action Plan

Planned Deliverables for the Next Period

Deliverable	Due Date	Comments
Project Linkage key, ISAAC Key	1/3/2010	Project schedule Item 3. & 8.

Endorsement

	Full name	Signature	Date
Project Manager	Kerri Beckmann		13/01/2010
Executive Sponsor	David Roder		13/01/2010